

Suggested Meeting Agenda

Plan the meeting to last approximately one hour. *This length allows you to present just enough information to be helpful, yet not overwhelm attendees, and provides times for important Q&As at the end.*

- Set out the sign in sheet approximately 20 minutes before the meeting begins.

- Introduction (5 minutes) – Welcome attendees, introduce main speaker, and outline what the meeting will cover.

- Homeschool overview & FAQs (15 minutes) – such as “What is homeschooling?,” “How does it work?,” “Do I have to be a certified teacher?,” “Can my child get a high school diploma and get into college?,” “What about socialization?,” “What about sports?,” “What if I need help?”

- Pass out handouts and highlight specific resources (5 minutes) – point out local homeschool groups, if you wish, and mention Homeschool Now USA and other national sponsors.

- Q&A (30 minutes) – Open the floor for questions, you may want to suggest some basic structure to make it fair for everyone and to keep the meeting flowing. [Example: Please try to limit your question to 1-2 minutes and please give other attendees a turn to ask their questions.]

- Close meeting (3 minutes) – Thank attendees for coming and participating. Encourage them that they can homeschool and there is plenty of support. Pass out optional follow up slips.